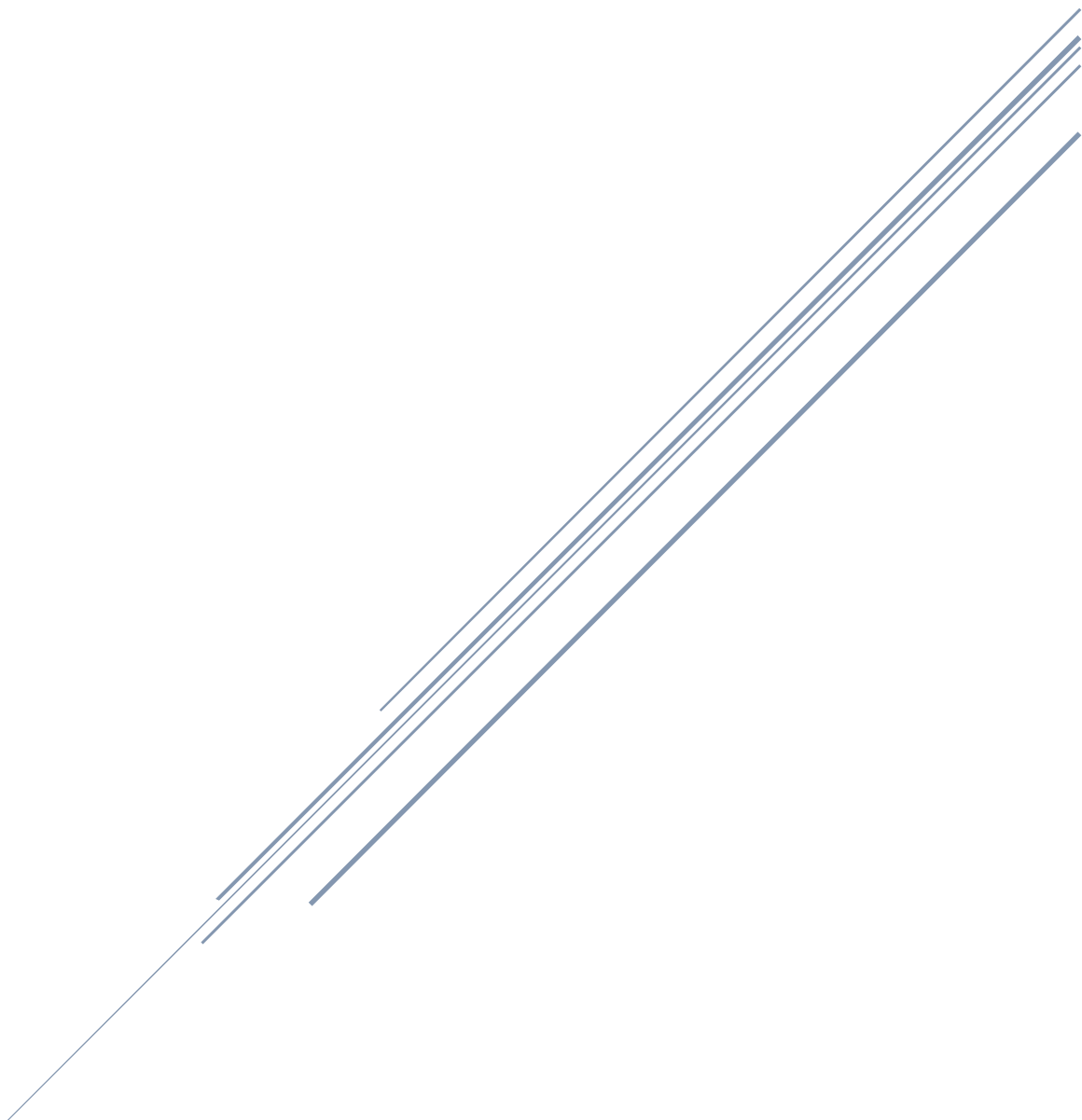


EMERGENCY RESPONSE PLAN

The Corporation of the Township of Opasatika



Updated December 2020

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Township of Opasatika Emergency Response Plan Part A Introduction

Emergency Plan /Emergency Response Plan

Natural, technological and human induced emergencies can occur at unpredictable times, locations, and vary in nature and severity. The Township of Opasatika places a high priority on emergency planning so that it can respond efficiently, effectively and economically to any disaster situation.

The population of the Township of Opasatika is 214 residents. The Township of Opasatika has prepared an 'All Hazards' Emergency Plan in order to respond to a variety of types disasters. The Emergency Plan provides guidelines to municipality staff responding to an emergency. These guidelines are intended to form an integral part of the ongoing planning, training, exercising and testing process in the municipality emergency management program.

The Township of Opasatika Emergency Response Plan will be updated regularly to reflect new procedures and information.

Outlined below are highlights of the Township of Opasatika Response Emergency Plan.

Please note: The roles and responsibilities listed for the Emergency Control Group are only a few of the key functions performed by the Emergency Control Group during an emergency.

Township of Opasatika

Emergency Response Plan

Executive Summary

The Emergency Response Plan has been prepared to provide key officials, agencies and departments, within the Township of Opasatika a general guideline for responding to emergencies, and an overview of their responsibilities during an emergency. The focus of the Emergency Response Plan is on the provision of appropriate and coordinated emergency response efforts from multiple agencies and the municipality.

Legislation, Emergency Management and Civil Protection Act, 2006

The plan is granted its municipal powers through the Emergency Planning By-Law no. 2004-011 of the Municipality.

The annex could be change without having to amend the by-law.

Township of Opasatika

Emergency Response Plan

The Emergency Management and Civil Protection Act, 2006 is the legal authority for this plan. It states that the "*Head of Council may declare that an emergency exists in the municipality or in any part thereof and may take such action and may make such orders as he considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area.*"

With respect to personal liability and compensation, the Emergency Plans Act further states that "*No action or other proceeding for damages lies or shall be instituted against a member of council, an employee of a municipality or county, a minister of the Crown or a Crown employee for doing any act or neglecting to do any act in good faith in the implementation or intended implementation of an emergency plan or in connection with an emergency.*"..."*Where money is expected or cost is incurred by a municipality or the Crown in the implementation of an emergency plan or in connection with an emergency, the municipality or the Crown, as the case may be, has a right of action against any person who caused the emergency for the recovery of such money or cost, and for the purposes of this section, "municipality" includes a local board of a municipality, a county and a local services board.*"

Emergencies are defined as situations or the threat of impending situations abnormally affecting property and the health, safety and welfare of the community, which by their nature or magnitude require a coordinated response by a number of agencies under the direction of the Municipal Control Group. These are distinct from the normal, day-to-day operations carried out by the first response agencies.

Township of Opasatika

Emergency Response Plan

Format

This plan identifies the membership, roles and responsibilities of the Township of Opasatika *Emergency Control Group (ECG)*, *Emergency Support Group (ESG)* and the authority and manner under which this body plans to respond to an emergency in the municipality.

This plan also identifies the following:

- ◆ risk assessment process,
- ◆ declaration and termination of an emergency,
- ◆ public information plan and
- ◆ plan maintenance and testing
- ◆ Evacuation Plan

**Township of Opasatika
Emergency Response Plan
Part B
Aim**

Aim of the Plan

The aim of this plan is to make provision for the efficient administration, co-ordination and implementation of the extraordinary arrangements and response measures taken by the Township of Opasatika to protect the health, safety and welfare of the residents of Opasatika during any emergency.

It enables a centralized controlled and coordinated response to emergencies in the Township of Opasatika, and meets the legislated requirements of the Emergency Management and Civil Protection Act, 2006.

Township of Opasatika Emergency Response Plan Part C Authority

The *Emergency Management and Civil Protection Act, 2006* is the legal authority for this emergency response plan in Ontario.

The Act states that the:

"Every municipality shall formulate an emergency plan governing the provision of necessary services during an emergency and the procedures under the manner in which employees of the municipality and other persons will respond to the emergency and the council of the municipality shall by by-law adopt the emergency plan."

[Section 3 (1)]

"The head of council of a municipality may declare that an emergency exists in the municipality or in any part thereof and may take such action and make such orders as he or she considers necessary and are not contrary to law to implement the emergency plan of the municipality and to protect property and the health, safety and welfare of the inhabitants of the emergency area."

As enabled by the *Emergency Management and Civil Protection Act 2006*, this emergency response plan and its' elements have been:

- ◆ Issued under the authority of the Township of Opasatika *By-law no. 2004-11*; and
- ◆ Filed with Emergency Management Ontario, Ministry of Public Safety and Security.

**Township of Opasatika
Emergency Response Plan
Part C
Authority**

Definition of an Emergency

Emergencies are distinct from the normal daily operations carried out by municipal first response agencies/departments such as fire, police, emergency medical services, health, etc.

The *Emergency Management and Civil Protection Act, 2006* defines an emergency as:

"An emergency means a situation or an impending situation caused by the forces of nature, an accident, an intentional act or otherwise that constitutes a danger of major proportions to life or property."

For the purpose of the plan an emergency has been defined as:

"A situation or the threat of an impending situation having, or having the potential to: abnormal affect lives, property, the environment, or to threaten grave public disorder, and which by its nature and magnitude requires a controlled and coordinated response, under the direction of the Emergency Control Group, by a number of agencies, as distinct from routine operations."

Township of Opasatika

Emergency Response Plan

Risk Definition

Emergency Management Ontario defines 'risk' as:

"A chance or possibility of danger, loss, injury, or other adverse consequences."

This plan has been developed based on a comprehensive risk assessment conducted by the Emergency Management Department in consultation with internal (Municipality) and external (community) stakeholders. A risk assessment is defined as:

"Identification of risks to public safety, public health, the environment, property, critical infrastructure and economic stability from natural, human-caused, and technological sources/activities, and evaluation of the importance of the activity to the continued operation of the community."

In conducting the risk assessment the vulnerability of the Township of Opasatika was factored into this process. Vulnerability is defined as:

"The degree of susceptibility and resilience of the community and environment to hazards, the characteristics of a community or system in terms of its capacity to anticipate, cope with and recover from events."

Potential hazards are measured against the threat they present to the Municipality. The higher the probability of a specific hazard occurring and/or the greater the resulting impact or consequence, the higher the risk the hazard presents to the Township of Opasatika.

Township of Opatatika

Emergency Response Plan

Potential Risk

In keeping with the "all hazards" approach the following table has been provided to give an overview of the potential hazards that the Township of Opatatika might encounter.

	Hazard
Diseases/Epidemics	Human/Animal/Plant Diseases, Pest Infestations
Hazardous Materials	Hazardous Spills, Radiation Leak, Biohazardous Materials
Wildfire	Wildfires (including interface fires, Urban Interface Fires)

**Township of Opasatika
Emergency Response Plan
Part D
Emergency Notification Procedures**

Upon receipt of a warning of a real or potential emergency, the responding department will immediately contact the Ontario Provincial Police (O.P.P.), to request that the notification system be activated.

Upon receipt of the warning, the Ontario Provincial Police will notify the Emergency Management Coordinator or another member of the Community Control Group (CCG).

Upon being notified, it is the responsibility of all CCG officials to notify their staff and volunteer organizations.

On receipt of a warning from a member of the CCG, the Opasatika Fire Department will activate the Alerting System.

Where a threat of an impending emergency exists, the CCG will be notified and placed on standby.

◆ **Request for Assistance**

Assistance may be requested from the other surrounding municipalities at any time by contacting the municipalities of Val Rita, Mattice and Kapuskasing. The request shall not be deemed to be a request that the other surrounding municipalities assume authority and control of the emergency.

Assistance may also be requested from the Province of Ontario at any time without any loss of control or authority. A request for assistance should be made by contacting Emergency Management Ontario.

Township of Opasatika

Emergency Response Plan

Primary Responsibility

Whenever an emergency occurs or threatens, the initial primary responsibility for providing immediate assistance and control rests with the responding public safety agency or municipal service department.

Action Prior to Declaration

When an emergency exists but has not yet been declared to exist, community employees may take such action(s) under this emergency response plan as may be required to protect property and the health, safety and welfare of the Township of Opasatika.

Activation of the Emergency Response Plan

The Plan is implemented upon activation of the Emergency Notification Procedure. Activation and implementation of the Emergency Response Plan does not, in itself, constitute an Emergency Declaration.

Reporting of an Emergency

An emergency is usually reported or discovered by the Fire, Police or Emergency Medical Services (EMS). These organizations will be among the first on scene of a potential emergency.

Township of Opasatika Emergency Response Plan Part D Emergency Response System

Declaring an Emergency

Declaring an Emergency within the Township of Opasatika is not required prior or subsequent to activation of the Emergency Response Plan. An Emergency Declaration is not required prior to any personnel taking actions under this plan to protect the lives, health and property of the inhabitants of the Township of Opasatika.

An Emergency Declaration however, may create greater understanding and promote a sense of urgency to the public regarding the severity of an emergency situation. An Emergency Declaration may be useful if the Emergency Control Group will be requesting the public and private sector to do something out of the ordinary.

Authority to Declare an Emergency

Only the Mayor, or the Head of Council, has the authority to declare an emergency to exist within the boundaries of the municipality.

The decision to declare an emergency will be made by the Mayor in consultation with the members of the Emergency Control Group. The Mayor or the Head of Council has the ultimate responsibility for making this decision.

Terminating an Emergency Declaration

Termination of an Emergency Declaration usually comes as the result of a significant reduction in the severity of the emergency situation. The action of formally terminating an Emergency Declaration is required to advise that the emergency is over.

The Emergency Declaration may be terminated by:

- ◆ Mayor, or Head of Council
- ◆ The Premier of Ontario.

TOWNSHIP OF OPASATIKA

Emergency Response Plan

A Declared Community Emergency

The Mayor or Acting Mayor of the Township of Opasatika, as the Head of Council, is responsible for declaring an emergency. This decision is usually made in consultation with other members of the CCG.

Upon declaring an emergency, (form page 58) the Mayor will notify:

- ◆ Emergency Management Ontario, Ministry of Public Safety and Security;
- ◆ Municipal Council;
- ◆ Public;
- ◆ Neighboring community officials, as required;
- ◆ Local Member of the Provincial Parliament (MPP);
- ◆ Local Member of Parliament (MP).

A community emergency may be terminated at any time by:

- ◆ Mayor or Acting Mayor; or
- ◆ Municipal Council; or
- ◆ Premier of Ontario.

When terminating an emergency,(form page 59) the Mayor will notify:

- ◆ Emergency Management Ontario, Ministry of Public Safety and Security;
- ◆ Municipal Council;
- ◆ Public;
- ◆ Neighboring community officials, as required;
- ◆ Local Member of the Provincial Parliament (MPP);
- ◆ Local Member of Parliament (MP).

TOWNSHIP OF OPASATIKA
Emergency Response Plan
Part E

Emergency Community Control Group

Emergency Operations Centre

The CCG will report to the Emergency Operations Centre located at the Opasatika Town Hall, 50 Government Road. In the event this operation centre cannot be used, then the alternate location will be the Opasatika Fire Department at 50 Government Road.

Community Control Group (CCG)

The emergency response will be directed and controlled by the Community Control Group (CCG) - a group of officials who are responsible for coordinating the provision of the essential services necessary to minimize the effects of an emergency on the community.

Composition

The Emergency Control Group will be composed of the following officials, or designated alternates, holding the following appointments:

- Mayor
- Clerk-Treasurer
- Fire Chief
- Public Works Superintendent
- Emergency Management Coordinator
- Support Group may be added on an Ad-Hoc basis depending on the emergency.

***Depending on the emergency, the Emergency Control Group may function with only a limited number of members present.**

TOWNSHIP OF OPASATIKA

Emergency Response Plan

Emergency Control Group

Community Control Group Responsibilities

The members of the Community Control Group (CCG) are likely to be responsible for the following actions or decisions:

- ◆ Calling out and mobilizing their emergency service, agency and equipment;
- ◆ Coordinating and directing their service and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to law;
- ◆ Determining if the location and composition of the CCG are appropriate;
- ◆ Advising the Mayor as to whether the declaration of an emergency is recommended;
- ◆ Advising the Mayor on the need to designate all or part of the town as an emergency area;
- ◆ Ensuring that an Emergency Site Manager (ESM) is appointed;
- ◆ Ensuring support to the ESM by offering equipment, staff and resources, as required;
- ◆ Ordering, coordinating and/or overseeing the evacuation of inhabitants considered to be in danger;
- ◆ Discontinuing utilities or services provided by public or private concerns, i.e. hydro, water, gas, closing down a shopping plaza/mall;
- ◆ Arranging for services and equipment from local agencies not under community control i.e. private contractors, industry, volunteer agencies, service clubs;
- ◆ Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under community control, as considered necessary;
- ◆ Determining if additional volunteers are required and if appeals for volunteers are warranted;

TOWNSHIP OF OPASATIKA

Emergency Control Group

- ◆ Determining if additional transport is required for evacuation or transport of persons and/or supplies;
- ◆ Ensuring that pertinent information regarding the emergency is promptly forwarded to the Mayor, for dissemination to the media and public;
- ◆ Determining the need to establish advisory groups and/or sub-committees/working groups for any aspect of the emergency including recovery;
- ◆ Authorizing expenditure of money required dealing with the emergency;
- ◆ Notifying the service, agency or group under their direction, of the termination of the emergency;
- ◆ Maintaining a log outlining decisions made and action taken, and submitting a summary of the log to the Clerk-Treasurer within one week of the termination of the emergency, as required;
- ◆ Participating in the debriefing following the emergency.

Group Responsibilities

The Emergency Control Group is responsible for advising the Mayor or Head of Council on all actions taken to support emergency workers at the emergency site, or any other location where staff, people, or volunteers are working to respond to an emergency.

These actions include informing the public regarding issues of concern, issuing authoritative messages to the public through the media, providing the co-ordination and support necessary to respond to and mitigate the emergency situation, and ensuring that adequate emergency resources are maintained outside of and apart from the emergency site.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

The individual responsibilities of the Community Control Group:

1. Mayor

The Mayor or Acting Mayor is responsible for:

- ◆ Providing overall leadership in responding to an emergency;
- ◆ Declaring an emergency within the designated area;
- ◆ Declaring that the emergency has terminated (Note: Council may also terminate the emergency);
- ◆ Notifying the Emergency Management Ontario, Ministry of Public Safety and Security of the declaration of the emergency, and termination of the emergency;
- ◆ Ensuring the members of council are advised of the declaration and termination of an emergency, and are kept informed of the emergency situation.

The Mayor as Head of Council, is ultimately responsible for all decisions and actions made by the Emergency Control Group. In exercising this responsibility, the Mayor will be guided by the advice of the members or the Emergency Control Group. Only the Mayor or Head of Council may declare an emergency. The Mayor may designate specific responsibilities to members of the Emergency Control Group as deemed appropriate and request them to report on a continuing basis.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Clerk-Treasurer

The Clerk-Treasurer for the Township of Opasatika is responsible for:

- ◆ Activating the emergency notification system through the O.P.P.;
- ◆ Ensuring liaison with the Police Chief regarding security arrangements for the EOC;
- ◆ As the Operations Officer, coordinating all operations within the Emergency Operations Centre, including the scheduling of regular meetings;
- ◆ Advising the Mayor on policies and procedures, as appropriate;
- ◆ Approving, in conjunction with the Mayor, mayor announcements and media releases prepared in consultation with the CCG;
- ◆ Ensuring that a communication link is established between the CCG and the Emergency Site Manager (ESM);
- ◆ Calling out additional town staff to provide assistance, as required.

The Clerk-Treasurer is responsible for coordinating all activities in the Emergency Operations Centre and is the chief advisor to the Mayor. The Clerk-Treasurer ensures that a record of issues and problems identified, resolved and yet to be resolved, is maintained throughout the emergency.

Township of Opasatika Emergency Response Plan Part F Emergency Response System

1. Police Chief

The Police Chief is responsible for:

- ◆ Activating the emergency notification system, and ensuring one member of the CCG is notified;
- ◆ Notifying necessary emergency and community services, as required;
- ◆ Establishing a site command post with communications to the EOC;
- ◆ Depending on the nature of the Emergency, assign the Site Manager and inform the CCG;
- ◆ Establishing an ongoing communications link with the senior police official at the scene of the emergency;
- ◆ Establishing the inner perimeter within the emergency area;
- ◆ Establishing the outer perimeter in the vicinity of the emergency to facilitate the movement of emergency vehicles and restrict access to all but essential emergency personnel;
- ◆ Providing traffic control staff to facilitate the movement of emergency vehicles;
- ◆ Alerting persons endangered by the emergency and coordinating evacuation procedures;
- ◆ Opening of evacuee centres in collaboration with the Social Services Representative;
- ◆ Ensuring liaison with the Social Services Officer regarding the establishment and operation of evacuation and reception centres;
- ◆ Ensuring the protection of life and property and the provision of law and order;
- ◆ Providing police service in EOC, evacuee centres, morgues, and other facilities, as required;
- ◆ Notifying the coroner of fatalities;
- ◆ Ensuring liaison with other community, provincial and federal police agencies, as required;
- ◆ Providing an Emergency Site Manager, if required.

The Chief of Police, (or Acting Chief of Police) is responsible for advising the Emergency Control Group regarding the protection of life, property, the provision of law and order, and advising, consulting and conducting evacuations relative to the Police Services Jurisdiction.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Fire Chief

The Fire Chief is responsible for:

- ◆ Activating the emergency notification system through the alarm system;
- ◆ Providing the CCG with information and advice on firefighting and rescue matters;
- ◆ Depending on the nature of the emergency, assigning the Site Manager and informing the CCG;
- ◆ Establishing an ongoing communications link with the senior fire official at the scene of the emergency;
- ◆ Informing the Mutual Aid Fire Coordinators and/or initiating mutual aid arrangements for the provision of additional firefighters and equipment, if needed;
- ◆ Determining if additional or special equipment is needed and recommending possible sources of supply, e.g., breathing apparatus, protective clothing;
- ◆ Providing assistance to other community departments and agencies and being prepared to take charge of or contribute to non-firefighting operations of necessary, e.g., rescue, first aid, casualty collection, evacuation;
- ◆ Providing an Emergency Site Manager, if required.

The Fire Chief is responsible for providing the Emergency Control Group with information and advice regarding all operations associated with fire suppression, fire prevention, hazardous materials response, fire search and rescue, fire communication, fire prevention and fire equipment and the efficient and effective use of Municipal radio resources.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Public Works Superintendent

The Public Works Superintendent is responsible for:

- ◆ Providing the *CCG* with information and advice on engineering and public works matters;
- ◆ Depending on the nature of the emergency, assigning the Site Manager and informing the *CCG*;
- ◆ Ensuring liaison with the public works representative from the neighboring community(s) to ensure a coordinated response;
- ◆ Ensuring construction, maintenance and repair of town roads;
- ◆ Ensuring the maintenance of sanitary sewage and water systems;
- ◆ Providing equipment for emergency pumping operations;
- ◆ Ensuring liaison with the fire chief concerning emergency water supplies for firefighting purposes;
- ◆ Providing emergency potable water, supplies and sanitation facilities to the requirements of the *Medical Officer of Health*;
- ◆ Discontinuing any public works service to any resident, as required, and restoring these services when appropriate;
- ◆ Ensuring liaison with public utilities to disconnect any service representing a hazard and/or to arrange for the provision of alternate services or functions;
- ◆ Providing public works vehicles and equipment as required by any other emergency services;
- ◆ Ensuring liaison with the conservation authority regarding flood control, conservation and environmental matters and being prepared to take preventative action.

The Public Works Superintendent is responsible for advising the Emergency Control Group regarding the efficient and effective use of transportation, infrastructure, road maintenance, road clearing, road construction and sanitation resources. The Public Works Superintendent is also responsible for determining the need for any special equipment or resources and recommending sources of supply to the Emergency Control Group.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Human Resources

The Clerk-Treasurer is responsible for advising the Emergency Control Group on all matters related to City Staffing. The Clerk-Treasurer is also responsible for coordinating, prioritizing, and processing requests for municipal human resources and establishing a "Volunteer Registration Bureau" at the direction of the Emergency Control Group.

2. Planning Development

The Clerk-Treasurer is responsible for advising the Emergency Control Group on all matters related to planning and development.

1. Community Emergency Management Coordinator

The Community Emergency Management Coordinator is responsible for:

- ◆ Activating and arranging the Emergency Operations Centre;
- ◆ Ensuring that security is in place for the EOG and registration of CCG members;
- ◆ Ensuring that all members of the CCG have necessary plans, resources, supplies, maps, and equipment;
- ◆ Providing advice and clarifications about the implementation details of the Emergency Response Plan;
- ◆ Supervising the Telecommunications Coordinator;
- ◆ Ensuring liaison with community support agencies (e.g. St John Ambulance, Canadian Red Cross);
- ◆ Ensuring that the operating cycle is met by the CCG and related documentation is maintained and kept for future reference;

The Emergency Management Coordinator acts as advisor and resource to the Emergency Control Group with regards to emergency management issues.

Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System

1. Emergency Medical Services (EMS) Representative

The Emergency Medical Services Representative is responsible for:

- ◆ Ensuring emergency medical services at the emergency site;
- ◆ Depending on the nature of the emergency, assign the Site Manager and inform the CCG;
- ◆ Establishing an ongoing communications link with the senior EMS official at the scene of the emergency;
- ◆ Obtaining EMS from other municipalities for support, if required;
- ◆ Ensuring triage at the site;
- ◆ Advising the CCG if other means of transportation is required for large scale response;
- ◆ Ensuring liaison with the receiving hospitals;
- ◆ Ensuring liaison with the Medical Officer of Health, as required.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Medical Officer of Health

The Medical Officer of Health is responsible for:

- ◆ Acting as a coordinating link for all emergency health services at the CCG;
- ◆ Ensuring liaison with the Ontario Ministry of Health and Long Term Care, Public Health Branch;
- ◆ Depending on the nature of the emergency, assign the Site Manager and inform the CCG;
- ◆ Establishing an ongoing communications link with the senior health official at the scene of the emergency;
- ◆ Ensuring liaison with the ambulance service representatives;
- ◆ Providing advice on any matters, which may adversely affect public health;
- ◆ Providing authoritative instructions on health and safety matters to the public through the Emergency Information Coordinator;
- ◆ Coordinating the response to disease related emergencies or anticipated emergencies such as epidemics, according to Ministry of Health and Long Term Care policies;
- ◆ Ensuring coordination of care of bed-ridden citizens and invalids at home and in evacuee centers during an emergency;
- ◆ Ensuring liaison with voluntary and private agencies, as required, for augmenting and coordinating public health resources;
- ◆ Ensuring coordination of all efforts to prevent and control the spread of disease during an emergency;
- ◆ Notifying the Public Works Representative regarding the need for potable water supplies and sanitation facilities;
- ◆ Ensuring liaison with Social Services Representative on areas of mutual concern regarding health services in evacuee centers.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

1. Senior Social Services Representative

The Senior Services Representative is responsible for:

- ◆ Ensuring the well-being of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services;
- ◆ Supervising the opening and operation of temporary and/or long-term evacuee centers, and ensuring they are adequately staffed;
- ◆ Ensuring liaison with the police chief with respect to the pre-designation of evacuee centers which can be opened on short notice;
- ◆ Liaison with the Medical Officer of Health on areas of mutual concern regarding operations in evacuee centers.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System
Other Agencies**

Other agencies that may be involved in an emergency response include the local hospitals, utility suppliers, Ontario Provincial Police, the Conservation Authorities, District School Boards, and Boards of Education.

Emergency Support Group

- ◆ The Hydro One Manager or alternate
- ◆ The Union Gas representative
- ◆ The TransCanada Pipeline representative
- ◆ Ministry of Natural Resources local office senior official or alternate
- ◆ The Ministry of the Environment local office senior official or alternate
- ◆ The Ministry of Transportation of Ontario local office senior official or alternate
- ◆ Medical Officer of Health
- ◆ Northern Telephone Limited representative
- ◆ School Principal or alternate \School Board
- ◆ Members of Council
- ◆ Emergency Medical Services Kapuskasing Ambulance
- ◆ Cochrane District Social Service Administration Board

This group will serve for the duration of the Emergency as required.

N.B. Vital Services Directory for the Emergency Support Group on page 35-40.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

Requesting Assistance

It is possible that assistance may be required by the Township of Opasatika to help successfully respond to an emergency situation. Assistance can take many forms including, additional personnel, specialized materials, equipment, monetary funds and/or specific expertise. This assistance may come from various sources, either within or outside the municipality.

Where Provincial assistance is required, which is outside of normal departmental or service working arrangements, the request will be made to Emergency Management Ontario.

An overview of Provincial Ministries that may be requested to assist or which may have certain duties to perform during emergencies are provided in the following table:

Ministry	Special Responsibility Area
Agriculture and Food	Agriculture and Food Emergencies
Community, Family and Children's Services	Emergency shelter, clothing and food, victim registration and inquiry services and personal services required in support of all emergencies.
Environment and Energy	Spills of pollutants to the natural environment. Energy supply matters.
Health and Long-Term Care	Large-scale human health emergencies and epidemics. Emergency health services.
Labor	Emergency worker health and safety.

**Township of Opatatika
Emergency Response Plan
Part F**

Emergency Response System

Municipal Affairs and Housing	Coordination of extraordinary provincial expenditures for emergencies
Natural Resources	Forest fires, floods and droughts.
Northern Development and Mines	Abandoned mines hazards. Support provincial emergency management in Northern Ontario.
Public Safety and Security	Coordination of provincial emergency management. All other peacetime emergencies not listed here. War emergencies.
Transportation	Highway and other transportation services.

Where Federal assistance is required outside of normal departmental or service working arrangements must be made through Emergency Management Ontario.

Emergency Information Plan

During an emergency, it is essential that the Township of Opatatika be able to coordinate the release of appropriate, and factual information to the media and the public, issue authoritative directives to the public, and respond to, or redirect requests for information regarding any aspect of the emergency. Members of the Emergency Control will ensure accurate and timely information is provided to the public.

Public Information Co-coordinator

The Clerk-Treasurer will act as the Public Information Coordinator during an emergency. The Public Information Coordinator is responsible for the dissemination of news and information to the media and the public.

**Township of Opasatika
Emergency Response Plan
Part F
Emergency Response System**

Plan Maintenance and Testing

The Clerk-Treasurer is ultimately responsible for ensuring that this Emergency Response Plan is maintained and tested.

While the Clerk-Treasurer is ultimately responsible for the Emergency Response Plan, the Emergency Management Coordinator's role and responsibility is to coordinate, facilitate, implement and test the Emergency Response Plan based on the recommendations and directions of the Emergency Control Group (ECG).

Annual Review

Any proposed changes to this Emergency Response Plan will be submitted to the Emergency Management Coordinator. All proposed changes to this Emergency Response Plan will be presented for review to the Emergency Control Group. Each review will be coordinated by the Emergency Management Coordinator, and conducted prior to the end of each calendar year.

Annual Exercise

The Emergency Response Plan will be tested a minimum of once annually using exercises. Exercises will be coordinated by the Emergency Management Coordinator to accomplish the following:

- ◆ Test the effectiveness of the emergency response plan;
- ◆ Train municipal emergency personnel; and/or
- ◆ Test any other component of the Municipalities Emergency Management Program.

**Township of Opatatika
Emergency Response Plan
Part G
Emergency Telecommunications Plan**

Upon implementation of the Emergency Response Plan, it will be important to ensure that communications are established between the emergency site(s) and the EOC. Also, communications may be required at various locations including evacuation centers, hospitals, and other key responding agencies.

The Emergency Telecommunications Coordinator for the Township of Opatatika is the C.E.M.C. The Emergency Telecommunications Coordinator is part of the initial Emergency Notification Procedure who in turn will call upon his contacts for further communications support, as required.

The Emergency Telecommunications Office is located in the Fire Hall. It is equipped with portable hand radios, battery back-up, two-way radio with the necessary channels to communicate with Kapuskasing Fire Hall.

Should the Township of Opatatika lose all telephone communications, pre-arranged communications could be obtained from the Kapuskasing Fire Department, which will act as relay to the Opatatika Fire Department.

Maintaining Emergency Telecommunication Plan

All telecommunications equipment will be maintained and tested on a regular basis to ensure its operation in the event of a municipal emergency.

Internal Organization Plans and Procedures

Each organization involved with Municipal emergency responses has prepared functional emergency procedures, outlining their operations and responsibilities during an emergency. This emergency procedure will be maintained internally by a staff member of each organization.

**Township of Opasatika
Emergency Response Plan
Part H**

Emergency Information Plan

Upon implementation of this Emergency Response Plan, it will be important to coordinate the release of accurate information to the news media, issue authoritative instructions to the public, and respond to or redirect individual requests for, or reports on, information concerning any aspect of the emergency.

In order to fulfill these functions during an emergency, the following positions will be established:

- ◆ Emergency Information Officer; Clerk-Treasurer
- ◆ Community Spokesperson; Mayor or alternate
- ◆ Citizen Inquiry Supervisor; Acting-Clerk

The local Emergency Information Centre (EIC) will be located in the Town Hall Office, 50 Government Road. In the event that this center cannot be used, the secondary location will be at the Fire Hall.

Depending on the nature of the emergency, it may be necessary to establish a media information area adjacent to the emergency site, as decided by the Community Control Group. This area, if established, will be staffed as determined the community spokesperson.

1. Emergency Information Officer - Clerk-Treasurer

The Emergency Information Officer reports to the Mayor and is responsible for:

- ◆ Ensuring that the following are advised of the telephone number of the media center:
 - ★ Media;
 - ★ Community Control Group;
 - ★ Switchboard (Town and Emergency Services);
 - ★ Community Spokesperson;
 - ★ Police Public Relations Officer;
 - ★ Neighboring Communities;
 - ★ Citizen Inquiry Supervisor;
 - ★ Monitoring news coverage, and correcting any erroneous information;
 - ★ Maintaining copies of media releases and newspaper articles pertaining to the emergency.

Township of Opatatika Emergency Response Plan Part H Emergency Information Plan

1. Community Spokesperson - Mayor or alternate

The community spokesperson will be appointed by the *Community Control Group*, if the *Mayor* or alternate are not available, and is responsible for:

- ★ Giving interviews on behalf of the Township of Opatatika's Council;
- ★ Establishing a communication link and regular liaison with the Emergency Information Officer at the EOC;
- ★ Redirecting all inquiries about decisions made by the *CCG* and about the emergency as a whole, to the Emergency Information Officer;
- ★ Coordinating media photograph sessions at the scene when necessary and appropriate;
- ★ Coordinating on-scene interviews between the emergency services personnel and the media.

1. Citizen Inquiry Supervisor - Acting-Clerk

The Citizen Inquiry Supervisor is responsible for:

- ★ Establishing a Citizen Inquiry Service, including the appointment of personnel and designation of telephone lines;
- ★ Informing the Emergency Information Officer of the establishment of the Citizen Inquiry Service and designated telephone number(s);
- ★ Informing the affected emergency services and the *CCG* of the establishment of the Citizen Inquiry Service and designated telephone numbers;
- ★ Ensuring liaison with the Emergency Information Officer to obtain current information on the emergency;
- ★ Responding to, and re-directing inquiries and reports from the public based upon information from the Emergency Information Officer. (Such information may be related to school closings, access routes or the location of evacuee centers);
- ★ Responding to and redirecting inquiries pertaining to the investigation of the emergency, deaths, injuries or matters of personnel involved with or affected by the emergency to the appropriate emergency service;
- ★ Responding to and redirecting inquiries pertaining to persons who may be located in evacuation and reception centers to the registration and inquiry telephone number(s);
- ★ Procuring staff to assist, as required.

Township of Opasatika Emergency Response Plan Communications Provider

Communications are by telephone through the NorthernTel. The area is also serviced by radio stations:

Moose FM (English)

C.K.G.N. FM (French)

C.F.C.L. (French)

C.K.G.B. (English)

C.B.O.N. FM (French)

C.I.N.N. FM (French)

Timmins Television reception is received from Timmins, via C.T.V. and C.K.S.O. (English) and C.B.L.F.T. (French). Also, majority of the population is covered with Cable TV services under EASTLINK.

The community has access to: "The Timmins Daily Press" and weekly to: "The Community Press" from Kapuskasing and "Le Nord" from Hearst.

Medical Services are supplied by Sensenbrenner Hospital in Kapuskasing and Notre Dame Hospital in Hearst.

Nearest airport to the community is Kapuskasing. The airport is situated on the west border line of Kapuskasing.

**Township of Opasatika
Emergency Response Plan
Part I
Distribution List**

<u>PERSON/ AGENCY</u>	<u>NUMBER OF COPIES</u>
Mayor and Council	5
Municipal Office	2
Administrator	1
Fire Marshall	1
General Foreman of Public Works	1
Ontario Provincial Police of Kapuskasing	3
Ontario Provincial Police of Hearst	1
Kapuskasing Hospital - Office	1
- Ambulance Service	1
Hearst Hospital - Office	1
- Ambulance Service	1
Hydro One	1
Enbridge Gas Inc	2
TC Energy	1
Ministry of Natural Resources	1
Ministry of Environment	1
Ministry of Transportation of Ontario	2
Fire Department	3
- Opasatika	1
- Val Rita-Harty	1
- Mattice	1
- Kapuskasing	1
DCSSAB	1
Porcupine Health Unit (Kapuskasing\Timmins)	2
Town of Val Rita-Harty	1
Town of Mattice	1
Town of Kapuskasing	1
Town of Hearst	1
Ontario Northland Railway	1
Northern Tel	1
Emergency Measurers Ontario	<u>1</u>

Township of Opatatika Emergency Response Plan Annex A

EMERGENCY NOTIFICATION LIST

1. On receipt of an official message from an authorized member of the CCG, the Opatatika Fire Department will activate the EMERGENCY ALERTING SYSTEM by telephoning members in the order stated:

POSITION	NAME	PHONE NUMBER	
		HOME	BUSINESS
Mayor	Denis Dorval	1-705-347-2111	
Alternate	Acting Mayor		as per page 36

Administrator (C.E.M.C. alt)	Alain Tremblay	1-705-332-2369	1-705-369-4531
Acting-Clerk	Louise Lemieux	1-705-369-3581	1-705-369-4531
FAX #1-705-369-2002			

		Fire Chief	Yvan Plamondon
		1-705-347-2527	
Alternate			
FAX #1-705-369-2002			

Inspector	Mike Pilon	1-705-272-8772	1-705-335-2238
Alternate	Baldo Nuccio	1-705-367-0039	1-705-335-2238
FAX #1-705-335-2004			

Superintendent Public Works		1-705-	1-705-369-4531
Alternate	Gaston Tremblay	1-705-335-0690	1-705-369-4531
FAX #1-705-369-2002			

<u>Kapuskasing:</u>			
Medical Chief of Staff-Pager 42	Dr. Michael Power	1-705-335-8344	1-705-337-1434
Hospital Administrator-Ext 120	France Dallaire	1-705-335-6503	1-705-337-6111
FAX #1-705-337-4021			

<u>Hearst:</u>			
Medical Chief of Staff	Dr. Richard Claveau	1-705-362-4761	1-705-362-7511
Cell #	Hotline	1-705-372-5724	1-705-362-6613
FAX #1-705-372-1957			

DCSSAB-CAO	Brian Marks	1-705-363-8151	1-705-266-1216
FAX#1-705-269-8290			
DCSSAB-KAP	Michel Garon	1-705-335-3506	1-705-335-6179
FAX #1-705-335-8199			

TOWNSHIP OF OPASATIKA
Emergency Response Plan
Annex A
EMERGENCY NOTIFICATION LIST

- Notes:
1. Members will be called in order shown.
 2. Alternates will be called only if the primary member cannot be contacted.
 3. MEMBERS AND ALTERNATES ARE ASKED TO NOTIFY THE MUNICIPAL OFFICE OF A CHANGE IN THEIR TELEPHONE NUMBERS.

ACTING MAYOR

<u>MONTH</u>	<u>COUNCILLORS</u>	PHONE NUMBER	
		<u>HOME</u>	<u>BUSINESS</u>
Jan 1 st to Mar 31 st	Helene Jean	1-705-369-3561	1-705-369-4531
April 1 st to June 30 th	Reynald Marin	1-705-369-5481	1-705-369-4531
July 1 st to Sept 30 th	Alain Pineault	1-705-369-5191	1-705-369-4531
Oct 1 st to Dec 31 st	Maxime Turgeon	1-705-369-3541	1-705-369-4531

**Township of Opasatika
Emergency Response Plan
Annex B
Vital Services Directory**

1. Kapuskasing O.P.P. 1-705-335-2238 Ext. 5310
Inspector M.R. (Mike) Pilon Mobile: 705-272-8772
80 Riverside Dr. Fax: 705-335-2004
Kapuskasing, Ontario E-mail: mike.pilon@opp.ca
P5N 1B2

2. Staff Sergeant B. (Baldo) Nuccio 1-705-335-2238
80 Riverside Dr Mobile : 705-367-0039
Kapuskasing, Ontario baldassare.nuccio@opp.ca
P5N 1B2
Kapuskasing, Ontario

3. DCSSAB 1-705-268-7222 landersD@cdssab.on.ca
David Landers
30 Pine Street North, Unit 120
Timmins, Ontario
P4N 5K6

4. Porcupine Health Unit 1-705-267-1181 ext 2327
4 Ash Street Tanya Musgrave
Kapuskasing, Ontario Public Health Inspector
P5N 2C8 emergency@porcupinehu.on.ca

5. Porcupine Health Unit 1-800-461-1818
169 Pine Street South Dr. Lianne Catton
Timmins, Ontario Medical Officer of Health
P4N 8B7

6. Ministry Transportation of Ontario 1-705-272-4333
Cochrane, Ontario
POL ICO

**Township of Opasatika
Emergency Response Plan
Annex B
Vital Services Directory**

- | | | |
|-----|---|--|
| 7. | Ministry Transportation of Ontario
Kapusksing, Ontario
P5N 2X8 | Claude Robitaille
Maintenance Coordinator
705-335-0130 cel |
| 8. | Jon Beadow
Inspector
88 Riverside Drive
Kapusksing, Ontario
P5N 1B3 | 1-705-337-4263
1-705-337-1741 (fax)
jon.beadow@kapuskasing.ca |
| 9. | Sensenbrenner Hospital
101 Progress Crescent
Kapusksing, Ontario
P5N 3H5 | 1-705-337-6111 |
| 10. | France Dallaire
101 Progress Crescent
Kapusksing, Ontario
P5N 3H5 | 1-705-337-6111 ext. 4001
fdallaire@sensenbrennerhospitalon.ca |
| 11. | Enbridge Gas Inc.
Box 340
Kapusksing, Ontario
P5N 2Y4 | Claude Baril
Field Supervisor Utility Services
705-367-0537 cel
705-335-2373 ext 5422003 |
| 12. | Hydro One
Box 340
Kapusksing, Ontario
P5N 2Y4 | Brie Courtney
Manager
416-523-9515 cel
1-800-434-1235 |

**Township of Opasatika
Emergency Response Plan
Annex C
Vital Services Directory**

- | | | |
|--|--|-----------------------|
| <p>13. TC Energy
Box 191 Mattice, Ontario
POL ITO</p> | <p>Martin Picard
888-982-7222 24/7
705-362-2183 cel</p> | |
| <p>14. TransCanada Pipelines
Enbridge Gas Inc
Kapuskasing, Ontario (24 hours)</p> | <p>1-705-335-2373
1-877-969-0999</p> | |
| <p>15. Ministry of Natural Resources
Box 670
Hearst, Ontario
POL 1N0</p> | <p>WORK</p> | <p>HOME</p> |
| <p>Renée Lecours renee.lecours@ontario.ca</p> | <p>1-705-372-2224</p> | |
| <p>Lynn Alary</p> | <p>1-705-372-2223</p> | <p>1-705-362-4116</p> |
| <p>Bill Greenaway</p> | <p>1-705-337-9306</p> | <p>1-705-337-1856</p> |
| <p>Forest Fire</p> | <p>1-310-fire-3473</p> | |
| <p>Cochrane (SRO)</p> | <p>1-705-272-7135</p> | |
| <p>Hearst (SROA)</p> | <p>1-705-372-2235</p> | |
| <p>Martha Heidenheim</p> | <p>1-705-372-2204</p> | <p>1-705-362-2307</p> |
| <p>16. Ministry of the Environment
83 Algonquin Boulevard West
Timmins, Ontario
P4N 2R4
Marcel Desjardins</p> | <p>1-705-268-3222 or 1-800-380-6615</p> <p>1-705-235-1528</p> | |
| <p>17. Ontario Northland (ONTC)
555 Oak Street East
North Bay, Ontario
P1B 8L3</p> | <p>1-705-544-2294 Corrine Moore
1-705-472-4500 Paul André Lajeunesse
1-705-272-9154 Kevin Lehman</p> | |

**Emergency Response Plan
Annex C
Vital Services Directory**

- | | |
|--|--|
| 18. Ministry of Agriculture
Experimental Farm
Kapusking, Ontario
P5N 2X9 | 1-705-335-6148 |
| 19. Lacroix Bus Line
Hearst, Ontario
POL 1NO | 1-705-362-5279 |
| 20. Blue Bird Bus Line
11 O'Brien Avenue
Kapusking, Ontario
P5N 1V6 | 1-705-335-3341 |
| 21. Northern Tel
Box H
New Liskeard, Ontario
POJ IPO | 1-800-461-9819 |
| 22. Airports
Kapusking, Ontario | 1-705-335-2611 |
| 23. Red Cross
Office Kapusking
After hours
Emergency | 1-705-335-4200
1-705-267-4900
1-705-367-2760 |

**Township of Opasatika
Emergency Response Plan**

Annex B

Vital Services Directory

Emergency Community Control Group

<u>Position</u>	<u>Name</u>	<u>Home</u>	<u>Business</u>
Clerk-Treasurer	Alain Tremblay	1-705-347-1839	1-705-369-4531
Mayor (Chair)	Denis Dorval	1-705-347-2111	1-705-369-4531
Councilors	Helene Jean	1-705-367-0882	1-705-335-6057
	Reynald Marin	1-705-367-4224	1-705-337-9674
	Alain Pineault	1-705-369-3541	1-705-335-2233
	Maxime Turgeon	1-705-347-1568	1-705-337-9714
Superintendent PW	Gaston Tremblay	1-705-369-3541	1-705-369-4531
Fire Chief	Yvan Plamondon	1-705-347-2527	1-705-337-9714
Inspector	Mike Pilon	1-705-272-8772	1-705-335-2238
Alternate	Baldo Nuccio	1-705-367-0039	1-705-335-2238
CEMC	Gerry Demeules	1-705-335-1199	1-705-335-1199

**Township of Opasatika
Emergency Response Plan
Annex B**

Vital Services Directory
Emergency Support Group

Northern Tel

Business	1-800-360-2373
Residence	1-800-360-8555

Medical Officer of Health

Hospital (Kapuskasing)	1-705-337-6111
Administrator: France Dallaire	1-705-337-6111 ext. 4001
Hospital (Hearst)	1-705-362-4291
Administrator: Liza Fortier	1-705-362-4664

Municipal Council

Helene Jean	1-705-367-0882
Reynald Marin	1-705-367-4224
Alain Pineault	1-705-369-3541
Maxime Turgeon	1-705-347-1568

**Township of Opasatika
Emergency Response Plan
Annex B**

Vital Services Directory
Other Pertinent Numbers

<u>Agency</u>	<u>Location</u>	<u>Phone Number</u>	
Airports	Kapuskasing	1-705-335-2615	
	Hearst	1-705-362-7300	
	Timmins	1-705-264-9521	
Ambulance Services	Kapuskasing	1-705-337-6111	
	Hearst	1-705-362-4291	
Doctor's Clinic Clinic Missinaibi	Kapuskasing	1-705-337-6111	
	Mattice	1-705-364-2161	
Emergency Measures Ontario - Operations officer	24 hours	1-416-314-3723	
Fire Emergency Calls (for back up)	Opasatika	911	
	Val-Rita	1-705-335-6146	
	Harty	1-705-335-6707	
	Kapuskasing Fire Hall	1-705-335-4225	
Public Works Department	Opasatika	1-705-369-4531	
Radio	CKGN	Kapuskasing	1-800-385-2741
	CKAP	Kapuskasing	1-705-335-2379
	CINN	Hearst	1-705-372-1011
	CBON I CBC	Sudbury	1-800-461-1138
Red Cross	Timmins	1-705-267-4900	
	Kapuskasing	1-705-335-4200	

**Township of Opasatika
Emergency Response Plan
Annex B**

Vital Services Directory

Other Pertinent Numbers

REQUEST FOR PROVINCIAL/FEDERAL ASSISTANCE

1. If locally available resources, including those that might be available from bordering municipalities and/or district sources, are insufficient to meet EMERGENCY requirements, then assistance may be requested from the Province. Such requests should normally be directed through district offices of the Provincial ministry/agency who normally provide services in the local area. These are:

PROVINCIAL MINISTRY/AGENCY

TELEPHONES NUMBERS

a) Emergency Measures Ontario (EMO)	1-416-314-3723	or 1-416-314-0472
b) Ontario Provincial Police	1-705-335-2238	or after hours 1-800-661-6777
c) Environment		1-800-380-6615
d) Natural Resources	1-705-335-6191	1-888-863-3473
e) Transportation/Communication		1-800-461-9547
f) Community/Social Services	1-705-267-7901	1-800-461-9843
g) Municipal Affairs/Housing		1-800-461-1193
h) Health		1-800-268-1153
i) Environment Spill		1-800-268-6060
j) Hydro One		1-800-434-1235

Ministry/Agency offices have responsibility for informing their headquarters and for arranging types and levels of assistance beyond local capabilities.

**Township of Opasatika
Emergency Response Plan
Annex B**

Vital Services Directory

Other Pertinent Numbers

RESOURCE DIRECTORY

HYDRO ONE SERVICE COMPANY

KAPUSKASING CUSTOMER OPERATION CENTRE

PROVINCIAL LINES

Emergency Services Telephone Numbers

24 hr General Inquiries and After Hours Trouble Reporting:

Customer Care Centre

1-888-664-9376

Local Contacts

Ted Dambrowitz

Front Line Manager

Government Agents or Officials may direct inquiries during the day (7:30 am to 4:30 pm) to:

705-267-1533 (Timmins Office)

705-268-6338 (fax)

CONTROL CENTRE

In an Emergency situation, the Customer Operation Centre is located at:

Hydro one Provincial Lines

571 Moneta Avenue, P.O. Box 30

Timmins, Ontario

P4N 7C6

General Customer Inquiries The above numbers are for emergency use only and to be utilized by local Emergency Services and Senior Town Administrator's only. All normal Ontario Hydro trouble and customer inquiries are asked to call **1-888-664-9376**.

**Township of Opasatika
Emergency Response Plan**

Annex B

Vital Services Directory

Other Pertinent Numbers

EMERGENCY SERVICES GUIDE

A pipeline emergency is an unlikely event - but would you know what to do?

1. Notify TransCanada
2. Establish a Safety Zone
3. Share information

In case of emergency call 1-888-982-7222

Township of Opasatika Emergency Response Plan

Annex B

Vital Services Directory

Other Pertinent Numbers

Utilities

Cable TV	Kapusking	1-705-337-5055
	Sudbury	1-800-465-1000
Union Gas	Kapusking	
	Service (24 hours)	1-705-335-2373
Hydro One	Kapusking	1-705-335-6850
Northern Tel	Kapusking	1-800-461-5711
Repair Service	Kapusking	1-800-461-3611
 Emergency Water Plan	 Fortier Beverages	 1-705-272-4305
 DCSSAB	 Timmins	 1-705-268-7222
	or	1-705-335-3435
 OCWA	 Hearst	 1-705-362-8481
	Opasatika WP	1-705-369-2040
	Claude Rancourt	1-705-362-2197
	Peter fox	1-705-548-8066

GENERAL CONTRACTORS

Nadeau Haulage	1-705-335-8285
Tremblay Construction	1-705-335-4491
Maurice Lebrun	1-705-335-2490
Lachance Construction	1-705-335-3021
Gates Grading	1-705-337-6794
Cooper Equipment Rentals.....	1-705-335-3622

**Township of Opasatika
Emergency Response Plan
Annex B**

Vital Services Directory - Quick Guide

EMERGENCY	CONTACT
Involving death or injury	police, fire and ambulance service, coroner
Involving fire	fire department, police, ambulance
Involving floods	MNR, Director of Public Works
Requiring the evacuation of people	police, ambulance
Involving or requiring the disposal of explosives	police, fire department, ambulance
Involving goods regulated under the Transportation of Dangerous Goods Act	police, fire department, ambulance, CANUTEC Call Collet 0-613-006-6666 (24 hours)
Involving a discharge of large amounts of contaminants to the atmosphere	Local Health Unit, Ministry of Labour, Ministry of Environment
Involving pesticides	MOE District Office 1-800-268-6060
Involving spills of contaminants to the environment	MOE District Office 1-800-268-6060 Timmins: 1-705-264-9474
Involving rail accidents	police, fire department
Involving cable	cable repair service 1-800-465-1000

**Township of Opasatika
Emergency Response Plan
Annex C
Line Load Control Directory**

1. Denis Dorval, Mayor 1-705-347-2111
200 Government Road, P.O. Box 113
Opasatika, Ontario
POL 1Z0

2. Alain Tremblay 1-705-332-2369
24 Municipale, P.O. Box 121
Val-Rita, Ontario
POL 2G0

3. Emergency Operation Centre 1-705-369-4531 or 1-705-369-4541
Municipal Office
50 Government Road, P.O. Box 100
Opasatika, Ontario
POL 1Z0

4. Road Superintendent
50 Government Road, P.O. Box 100
Opasatika, Ontario
POL 1Z0

5. Fire Emergency Calls 911
P.O. Box 100
Opasatika, Ontario
POL 1Z0

6. Yvan Plamondon, Fire Chief 1-705-347-2527
3 Ste Anne Street
Opasatika, Ontario
POL 1Z0

7. Opasatika Fire Department 1-705-369-2221
50 Government Road, P.O. Box 100
Opasatika, Ontario
POL 1Z0

Annex D
Emergency Measures Ontario
Provincial Operations Centre
 25 Grosvenor Street
 Toronto, Ontario M7A 1Y6
 Tel. (416) 314-3723 or 1-877-314-3723
 Fax: (416) 314-3758

Emergency Contact List

ORGANIZATION\FUNCTION	TEL. NO.	FAX NO.
PRIMARY NUMBER FOR ALL INCOMING CALLS	416-314-3723	416-314-3758
Provincial Operations Centre		
Emergency Measurers Ontario:		
Duty Officer	416-314-0472	416-314-0474
Others:		
Amateur Radio Emergency Services (ARES) Radio Call Sign - VA3EMO	416-314-5506	416-314-3758
Satellite		
Incoming MSAT (only turned on when other means fail)	600-701-5005	

After Hours (when POC not operation):
 Duty Manager can be reached through the OPP Duty Officer: 705-329-6950

**Township of Opatatika
Emergency Response Plan
Annex E**

MEDICAL INFORMATION

KAPUSKASING:

Ambulance service		911
Sensenbrenner Hospital	Main Office:	1-705-337-6111
Coroner: Timmins, Cochrane	Office	1-705-337-6111

Administrator: France Dallaire	Office	1-705-337-6111 Ext. 4001
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HEARST:

Ambulance service		911
Notre Dame Hospital	Main office:	1-705-362-4291
Coroner: Dr. Denis Lacroix	Office	1-705-372-1043

Administrator: Liza Fortier	Office	1-705-372-2907
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**Township of Opasatika
Emergency Response Plan
Annex F**

EVACUATION LOCATION

First choice	Lise Bérubé 705-335-6146	Val-Rita Community Centre via Highway 11 East 26 km east of Opasatika
Second choice	Guylaine Coulombe 705-364-6511	Mattice Community Centre via Highway 11 West 30 km west of Opasatika
Third choice	Guylain Baril 705-335-2341	Kapuskasing, Civic Centre Via Highway 11 East 40 km east of Opasatika

**Township of Opasatika
Emergency Response Plan
Annex G**

BUS LOCATIONS

LACROIX BUS LINE

1-705-362-5279

Buses located in Kapuskasing

1-705-362-5051 (fax)

- One (2) 24 adults or 30 children
- Ten (11) 48 adults or 72 children

*Note: Buses are located in Hearst during summer time.

BLUE BIRD BUS LINE

1-705-335-3341

Buses located in Kapuskasing

1-705-335-3341 (fax)

- Two (2) Handicap Buses 12 adults & 2 wheelchairs
- Six (6) 44 adults or 66 small children
- Six (6) 48 adults or 72 small children
- One (1) 41 adults -activity coach (bucket seats)
- One (1) 46 adults -activity coach (bucket seats)
- One (1) Mini-coach 25 adults - bucket seats

TRANSPORTATION

Bluebird Bus Line1-705-335-3341

Handi-Trans1-705-335-2555

Lacroix Bus Line1-705-362-5279

Dupont Taxi1-705-335-5491

ONTC Bus1-705-335-3550

Township of Opasatika Emergency Response Plan Annex H

Emergency Operations Centre

The Emergency Operations Centre will be located at the Opasatika Council Chamber, which is located in Opasatika Town Hall, 50 Government Road.

The alternate Emergency Operations Centre will be located at the Opasatika Fire Station which is 50 Government Road.

Equipment

The equipment required for the Emergency Operations Centre is located in the municipal office.

Equipment which is required for the Emergency Operations Centre is listed below:

Item	Location
Fax Machine	Municipal Office
Television	Council Chambers
Telephones	Municipal Office, Council Chamber, Fire Hall
Computer/Internet	Municipal Office, Council Chamber
Office supplies	Municipal Office

**Township of Opasatika
Emergency Response Plan
Annex H**

FIRE DEPARTMENT VEHICLES

One 1976 model fire truck with a pump rated at 3000L/min @ 1000 KPA and a 2250L water tank. This unit is equipped with sufficient equipment normally carried on a pumper.

One 1991 model tanker with a 5850L water tank. This water tank truck is converted from an oil and gasoline tanker and carries sufficient equipment normally carried by such units.

**Township of Opasatika
Emergency Response Plan
Appendix "H"
EQUIPMENT LIST**

MUNICIPALITY OF OPASATIKA 1-705-369-4531 (FAX)1-705-369-2002

All types of equipment

LACHANCE CONSTRUCTION 1-705-335-3021 (FAX) 1-705-335-4233

General Construction Equipment

TOWN OF KAPUSKASING 1-705-335-2381 (FAX) 1-705-335-2481

All types of equipment

LAURENT ISABELLE TRUCKING 1-705-369-5411

DENIS ISABELLE TRUCKING 1-705-335-4948

MUNICIPALITY OF VAL RITA-HARTY 1-705-335-6146 (FAX) 1-705-337-6292

All types of equipment

RAYONIER ADVANCED MATERIALS 1-705-337-1311 (FAX) 1-705-337-9708

All types of equipment

GENERAL CONTRACTORS

Nadeau Haulage.....1-705-335-8285

Tremblay Construction.....335-4491/4433

Maurice Lebrun.....1-705-335-2490

Lachance Construction.....335-3021/3442

Gates Grading.....1-705-337-6794

Cooper Equipment Rentals.....1-705-335-3622

OPASATIKA EMERGENCY PLAN

ANNEX "I"

Declaration of Emergency

Municipality: _____ (print)

I, _____ hereby declare a state of

(Mayor or Elected Head of Council or First Nation Chief)

local Emergency in accordance with the Emergency Management and Civil Protection Act, R.S.O. 1990, c E.9 s.4.(1) due to the emergency described

herein: (nature of emergency)

for an Emergency Area or part thereof described as: (geographic boundary)

Signed: _____

Title: _____

Dated: _____ at _____ (time)

in the Municipality/First Nation of: _____ .

(Note: Fax to EMO Duty Officer @ 416-314-0474)

OPASATIKA EMERGENCY PLAN

ANNEX "I"

Termination of a Declared Emergency

Municipality: _____ (print)

I, _____ hereby declare a state of

(Mayor or Elected Head of Council or First Nation Chief)

local Emergency terminated in accordance with the Emergency

Management and Civil Protection Act R.S.O. 1990, c E.9 s.4.(1) due to the

emergency described herein: (nature of emergency)

for an Emergency Area or part thereof described as: (geographic boundary)

Signed: _____

Title: _____

Dated: _____ at _____ (time)

in the Municipality/First Nation of: _____.

(Note: Fax to EMO Duty Officer @ 416-314-0474)

**Township of Opatatika
Emergency Response Plan
Annex J**

EMERGENCY PLAN COPIES SEND TO:

**PORCUPINE HEALTH UNIT
4 ASH PLACE
KAPUSKASING, ONTARIO
P5N 2C8
(TWO COPIES)**

**TOWN OF KAPUSKASING
88 RIVERSIDE DRIVE
KAPUSKASING, ONTARIO
P5N 1B3
(ONE COPY)**

**DCSSAB
DAVID LANDERS (CAO)
30 PINE STREET NORTH, UNIT 120
TIMMINS, ONTARIO
P4N 5K6
(ONE COPY)**

**ONTARIO PROVINCIAL POLICE
88 RIVERSIDE DRIVE
KAPUSKASING, ONTARIO
P5N 1B3
(TWO COPIES)
Mike Pilon (Inspector)**

**TOWN OF HEARST
925 ALEXANDRA
HEARST, ONTARIO
POL 1N0
(ONE COPY)**

**ON NORTHLAND RAILWAYS
555 OAK STREET EAST
NORTH BAY, ONTARIO
P1B 8Z3
(ONE COPY)**

**ONTARIO PROVINCIAL POLICE
1019 FRONT STREET
HEARST, ONTARIO
POL 1N0
(ONE COPY)**

**NOTRE DAME HOSPITAL
1405 EDWARD
HEARST, ONTARIO
POL 1N0
(TWO COPIES)**

**SENSENBRENNER HOSPITAL
101 PROGRESS CRESCENT
KAPUSKASING, ONTARIO
P5N 3H5
(TWO COPIES)**

**Township of Opasatika
Emergency Response Plan
Annex J**

EMERGENCY PLAN COPIES SEND TO:

KAPUSKASING FIRE DEPARTMENT
14 BYNG AVENUE
KAPUSKASING, ONTARIO
P5N 1W4

(ONE COPY)

**CORPORATION OF THE TOWNSHIP
OF VAL RITA-HARTY**
P.O. BOX 100
VAL RITA, ONTARIO
POL 2G0
(ONE COPY)

**CORPORATION OF THE TOWNSHIP
OF MATTICE-VAL COTE**
P.O. BOX 129
MATTICE, ONTARIO
POL 1T0
(ONE COPY)

TC ENERGY
P.O. BOX 191
MATTICE, ONTARIO
POL 1T0
(ONE COPY)

MINISTRY OF TRANSPORTATION
(GARAGE SAND)
KAPUSKASING, ONTARIO
(TWO COPIES)

MR. RUSSEL JOHNSTON
FIRE SERVICES ADVISER
OFFICE OF THE FIRE MARSHAL
199 LARCH STREET, 10TH FLOOR
SUITE 1001
SUDBURY, ONTARIO
P3E 5P9 (ONE COPY)

VAL RITA FIRE DEPARTMENT
VAL RITA, ONTARIO
POL 2G0
ATT: BERT FILION
(ONE COPY)

MATTICE FIRE DEPARTMENT
MATTICE, ONTARIO
POL 1T0

(ONE COPY)

ENBRIDGE GAS INC
P.O. BOX 340
KAPUSKASING, ONTARIO
P5N 2Y4
(ONE COPY)

MIN. OF NATURAL RESOURCES
Box 670
HEARST, ONTARIO
POL INO (ONE COPY)

**Township of Opatatika
Emergency Response Plan
Annex J**

EMERGENCY PLAN COPIES SEND TO:

**MINISTRY OF THE ENVIRONMENT
83 ALGONQUIN BLVD. W
TIMMINS, ONTARIO
P4N 2R4
(ONE COPY)**

**HYDRO ONE
P.O. BOX 340
KAPUSKASING, ONTARIO
P5N 2Y4
(ONE COPY)**

**NORTHERN TEL
BOX H
NEW LISKEARD, ONTARIO
POJ 1P0**

**EMERGENCY MEASURERS ON
25 GROSVENOR STREET
TORONTO, ONTARIO
M7A 1Y6**

ANNEX "K"

EMERGENCY EVACUATION PLAN